

MIATSA Board Meeting

Meeting Minutes

1/22/19

Opening

The regular meeting of the MIATSA Board Meeting was called to order at 12:30 on 1/22/19 in Kentwood, MI by Ron Grooters.

Present

Ron Grooters, Dave Berghuis, Megan Peña, James Kissinger, Toni Crocilla, Jessica Hamp, John Ulrich, Kris Pence

Approval of Agenda

The agenda was unanimously approved as distributed.

Open Issues

1. Update from Technical Communications Committee
 - a. Website
 - i. Website is currently on testing platform and can be transferred into official hosting agency- pay for domain name
 - ii. Who will be maintaining the website in the future?
 1. MSOP staff that might be willing/able to help
 - iii. Will need an administrator to approve member registration
 - iv. Member directory
 - v. Site budget
 - b. Board Members only section
 - i. It was decided that it was not necessary to make a board members only section
 - ii. Minutes to be posted on the website
 - c. Call-in technology for meetings
 - i. No call-in system through ATSA
 - ii. Check into possible other call-in systems- Follow-up with Andy
2. Committee Structure
 - a. Written Communications- some kind of electronic newsletter, calendar of events
 - i. John Ulrich (Chair), Toni Crocilla, Kris Pence
 - ii. Get form newsletter from national ATSA
 - iii. Content: upcoming events, letter from president, board member features, summarizing conference, featuring individuals, summaries of articles
 - iv. Frequency?
 - b. Technical Communications- website, online presence

- i. Toni Crocilla (Chair), Marissa Smits (non-member), Andrew Pastoor (non-member)
 - ii. Next steps: Register board members on website- inform them of any needed information; Further develop website using available plug-ins so that necessary information can be transferred onto new website
 - c. Training
 - i. Megan Peña (Chair), Ron Grooters, James Kissinger
 - ii. James Kissinger is in contact with Hanson and Wilson regarding the opportunity to have Michigan members trained as trainers for the Acute 2007
- 3. Next year conference date and topics
 - a. Restorative Justice-
 - i. Encourage speakers to speak more toward treatment and implementation of restorative justice within treatment
 - b. Possible 2-day conference with different topics each day
 - i. Restorative justice and child sexual development/sibling sexual abuse
 - c. Dates: October
 - d. Speakers:
 - i. Jessica will contact Alissa Ackerman (with Cordelia Anderson as backup)
 - ii. Megan will contact Geraldine Crisci
- 4. Election of Officers Vote- length of terms
 - a. President- David Berghuis
 - b. VP- Megan Peña
 - c. Secretary- board position removed due to Marissa's role
 - d. Treasurer- Ron Grooters

Motion passed unanimously.
- 5. Finance update- Tom
 - a. Tom not present
 - b. Non-profit status
 - i. Dave to determine what steps need to be taken to transition to non-profit status
 - ii. Tom and Ron to coordinate what is needed on our end to transition to non-profit status based on advised next steps
- 6. New Board Members
 - a. 9 current board members
 - b. Non-board members can assist with committee work

- c. Wait until need-areas have been identified and then target possible board members based on those
- 7. CEU's for psychologists
 - a. John to look into the process for CEUs for psychologists- connect with Ruth at Wedgwood, Michigan Psychological Association, or other organizations
 - b. Megan to look into another organization to sponsor the CMEs for doctors
- 8. Board of Directors Liability Insurance
 - a. Disclaimer on anything MIATSA publishes on website or elsewhere to release liability
 - b. Dave to follow-up about Board Liability Insurance
- 9. Chapter Handbook on ATSA website
- 10. Presidents list-serv
- 11. Information to be sent to ATSA
 - a. Annual financial report
 - b. Results of any tax or other audits
 - c. Copies of all Board meeting minutes
 - d. List of chapter members
 - e. ** Send to ATSA central office at office@atsa.com

Agenda for Next Meeting

Topics to discuss:

- 1. Continued website updates
- 2. Board Liability insurance
- 3. Conference updates
- 4. Committee updates

Adjournment

Meeting was adjourned at 1:30 by David Berghuis. The next general meeting will be at 12:30 on February 26, 2019, in Kentwood, MI (436 44th St.) or by phone.

Minutes submitted by: Marissa Smits

Approved by: David Berghuis