

MIATSA Board Meeting

Meeting Minutes

2/26/19

Opening

The regular meeting of the MIATSA Board Meeting was called to order at 12:30 on 2/26/19 in Kentwood, MI by David Berghuis.

Present

David Berghuis, Ron Grooters, Tom Stewart, Jessica Hamp, Megan Peña, Toni Crocilla, Kris Pence, James Kissinger, John Ulrich

Approval of Agenda

The agenda was unanimously approved as distributed.

Open Issues

1. Update from Technical Communications Committee-Toni
 - a. Website
 - i. Website officially posted with domain name of miatsa.org
 - ii. Andrew working on final financial piece regarding membership and conference
 - iii. Toni to maintain website after finalization, MSOP intern to help (approximately 6 months)
 - b. Membership
 - i. No longer need administrator to approve membership
 - ii. Full members vs affiliate members
 1. Full members are already members of National ATSA (\$25)
 2. Affiliate members are not National ATSA members (\$35)
 - iii. Organizing member directory- last name alphabetically by region
 - iv. Have two members who signed up at the conference to enter
 - v. Memberships will last calendar year, send notice out in November/December regarding renewal
 - c. Posting Minutes
 - i. Toni to edit minutes and redact if necessary before posting
 - d. Other conferences or trainings- send an email to all board members with the details regarding the conference and if it is not opposed within 48 hours, Toni will post
 - e. Call-in technology: Zoom; will be ready to go once bank accounts are in order

2. Written Communications- John
 - a. Utilize template from Wordpress
 - b. Frequency: Once a month
 - i. Letter from President quarterly
 - ii. Board members to post once a year, select a topic to write on
 - iii. If covering a topic with which you are affiliated, disclose your relationship with the program/organization
 - c. Send written pieces to John, who will forward to Toni to post
 - d. First post to be Dave's president letter, Tom to write article on YWCA breakfast
 - e. Length: approximately 1-2 pages
3. Training- Megan
 - a. Training the trainers
 - i. James Kissinger and Cory Spickler to be trained to be trainers for the STABLE 2007 and Acute 2007
 - ii. 2-day trainings
 - iii. Possibility for training additional trainers in the future
 - b. Conference
 - i. October 3 with Geraldine Crisci and October 4 with Alissa Ackerman
Motion to confirm dates and speakers, contingent on venue availability, passed unanimously
 - ii. Venue:
 1. Wilson Auditorium (Lansing)
 2. Radisson (Grand Rapids)
 3. First choice is the Radisson, if it is feasible cost-wise
 4. Megan to reach out to Radisson contact
 5. Kris to look into Lansing Community College possibility
 - iii. Megan to coordinate venue options and make a recommendation to board members
4. Finance update - Ron
 - a. Board Members should plan to pay for membership fees
 - b. CEUs – John
 - i. John working on developing partnerships for cosponsoring CEUs for psychologists
 - ii. Partner with Wedgwood for Social Work CEUs
 - iii. CEUs feasible for LPCs
5. Board of Directors Liability Insurance – Dave
 - a. Dave to follow-up with insurer
6. Information to be sent to ATSA – Ron

- a. Tom to send most recent financial report to Ron
- b. Ron will collect the information regarding meeting minutes and members to send to central office (office@atsa.com)

New Business

7. DHHS Storyboard Project
 - a. Training for DHHS workers regarding sexual abusers
 - b. Proposal to form a time-limited subcommittee to assist Tom with the development of that training
 - c. John to head subcommittee; James and Jessica
8. Amicus Brief
 - a. John to write a letter to Attorney General's office on behalf of MIATSA board
 - b. Post letter to website

Agenda for Next Meeting

1. Finance update- Ron
 - a. Non-profit status
 - b. Banking
2. Subcommittee for DHHS Storyboard Project
3. John's letter re: Amicus Brief

Next Meeting on

Topics to discuss:

Adjournment

Meeting was adjourned at 1:45 by David Berghuis. The next general meeting will be at 12:30 on March 19, 2019, in Kentwood, MI (436 44th St.).

Minutes submitted by: Marissa Smits

Approved by: David Berghuis