6/11/2024 MIATSA Meeting Minutes

Present: David Berghuis, Marissa Smits, Katy Pastoor, Kris Pence, Ronald Grooters, Megan Pena, Staci Zonca, Karen Holt

Minutes taken by: Marissa Smits

6/11/2024 @ 1 PM

1. Review/approve May notes
2. Follow up from Michigan Citizens for Justice: John to draft general statement endorsing risk-based policy for discussion
   1. John began drafting statement, pending feedback from national ATSA
   2. 6/14-no update; Follow up in July
3. Compensation for tasks
   1. Allowable for board members: Be as detailed as possible, have records of all fund transfers and exactly what for (facilitating XX training from 9am-3pm on 3/3/3333).
   2. Create document to track extra compensation- invoice sheet
   3. Previously discussed the individual facilitating trainings to be compensated $400 for full day training, $200 for partial day training.
4. ATSA Bylaws/Discussion
   1. We can make changes to bylaws (sent 5/14/24), need to highlight copy of current bylaw and submit that along with proposed change to Jessica Yip
   2. National ATSA: June 14th opportunity for anyone wanting to attend/Quarterly Chapter call
5. Trainings:
   1. Desistance/Time Free training with Karl Hanson: May 17—Follow-up
      1. General feedback was positive, although some people had difficulty with the more technical aspects of this.
   2. Training ideas for potential in-person training?
      1. Personality disorders and treatment for individuals with sexual offenses- Heather Moulden?
      2. Kris to reach out to MDOC re: relevant trainings
6. Financial Update
   1. From Jessica Yip: *“Investments – Stocks, bonds, money market funds, CDs, etc are totally reasonable and encouraged for investment opportunities.”*
      1. To discuss next month
   2. Ongoing process of name change for tax status: IRS will approve name change, need to submit additional documentation of state-based change.
7. Follow up: Email/Juvenile legislation
   1. From Jessica Yip: *Due to the nature of our marketing for events, memberships and giving CEUs, we do need to set up a DBA with the Michigan state’s office or Secretary of State and complete and submit a Certificate of Assumed Name Form. Alternatively, download the* [*Certificate of Assumed Name Form*](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.michigan.gov%2F-%2Fmedia%2FProject%2FWebsites%2Flara%2Fcscl%2FFolder6%2F541_08-15.pdf&data=05%7C02%7Csmitsm%40michigan.gov%7Cfc5f288b87bd490c735108dc8a0bc03d%7Cd5fb7087377742ad966a892ef47225d1%7C0%7C0%7C638537030791621797%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=EcwXElsHK2ZY%2FSDpAuksj7hAhn5aDBVgb3mGmhP1UWM%3D&reserved=0) *and submit it to the following mailing address:*

*Michigan Department of Licensing and Regulatory Affairs*

*Corporations, Securities & Commercial Licensing Bureau*

*Corporations Division*

*P.O. Box 30054*

*Lansing, MI 48909*

Ron to follow-up regarding this

1. Email sent regarding Juvenile legislation- No feedback
2. Website updates
   1. Logo changes? Marissa to work on developing logo proposal
   2. Social Media- Align with website; Facebook/LinkedIn
   3. Add bios of board members
   4. Letter from the President Suggestions
      1. Intro to members
      2. Juv legislation memo reference
      3. Invitation to share requests/ideas
      4. Reference to trainings offered over past 2 years (help)
      5. All state chapter members must be national members per ATSA
3. Next Meeting:
   1. July 9, 2024 1pm-2:00pm

Parking Lot/ideas that are tabled for later discussion:

1. *Cultural competency training (tabled for larger conference discussion?)*
   * 1. *Cost $5,500 per day, $3,000 per half day; possible online training?*
     2. *MDOC interest? Possible lack of interest from MDOC vendors?*
     3. *Marissa to get ATSA slides/presentation*
2. *Possibility for a professional conference planner (tabled for larger conference discussion?)*
   * 1. *Katy has a contact if we want to try this in the future, could also provide references*
     2. *Table discussion until begin conference planning*
   1. *Training on writing reports for Family Court*
      1. *John to reach out to lawyer/prosecutor for collaboration*
      2. *Possibility for a Lunch and Learn?*
   2. *Subcommittee discussion: What subcommittees do we propose? (Tabled)*